

Student Self-Assessment

Recommendation Request

Student Name _____

Date _____

Email address _____

Purpose of recommendation _____

(include name, address, other pertinent information)

Due Date/Mail by as soon as possible _____

Please provide your counselor a copy of your *Résumé* along with this *Student Self-Assessment* and a printed copy of the Secondary School Report from the college if needed. Make sure you turn both of these documents in to your counselor TWO WEEKS prior to the due/mail date of the application.

Resume:

Your resume or College Brag Sheet should summarize all of your key activities, jobs, honors/awards, skills, and talents. Some tips:

- List your experiences by year in order by of personal importance.
- Include the title of the activity, years of involvement, leadership activities, and hours of involvement. Follow with a brief description.
- Do not assume colleges will be familiar with the acronym, such as FBLA, or even the organization. Explain the activity fully.
- Highlight key accomplishments, initiatives, leadership, service, ideas, and/or successes for each experience. You don't have to be President or Captain, it's important to contribute something significant.
- Don't discount or devalue any of your experiences, interests, or talents. Do you love reading Harry Potter books? Write it down as an interest or hobby. An admission reader or scholarship judge may be a fellow fan!

Student Self Assessment:

Learning more about you will help your counselor or teacher write a powerful recommendation letter. Please provide thoughtful answers to the following questions:

What college majors have you considered? What are your interests?

Academically, how would you describe your strengths? What's your favorite way to learn? Favorite subject?

What have you done for community service? What did you enjoy about it? What did you learn?

Of all your activities and achievements, what makes you most proud? Why?

What are your interests outside of school? Work, church, hobbies...

What are three qualities about yourself that you'd want the recommendation letter to express? For each quality, provide specific examples.

What do you believe is your "stand out factor"? What sets you apart from other students? Example: Participating on the school's yearbook staff is not a standout factor alone, but managing the yearbook staff shows leadership.

List two teachers as references _____

Thank you for sharing your personal information. Good luck with all your college and scholarship applications!!!