

Power Up Polk! Secondary Summer Programs
Notification to Parent Letter (Secondary Students)
Polk County Public Schools

Dear Parents of Middle and High School Students:

Polk County Public Schools is offering an exciting opportunity this summer for middle school and high school students to retake a course at their home school site in which they have not yet been successful and need to improve their grade or recover credit. Our Secondary Summer Program will be in operation Monday through Thursday, from June 12th through July 6, 2017. *School will be closed on July 4th, 2017.*

- Students may attend Session 1: Monday-Thursday, June 12 – 15 **and** Monday-Thursday, June 19 - 22 from 8:00 a.m. – 1:00 p.m. each day (5 hours per day for two weeks total).
- Students may attend Session 2: Monday-Thursday, June 26 – 29 **and** Monday-Thursday, July 3 – 6 (*students and teachers off on Tuesday, July 4th*) from 8:00 a.m. – 1:00 p.m. each day (5 hours per day for two weeks total).
- Students taking Algebra I for credit recovery must attend both sessions daily (4 weeks total).

Complete and return to your school's guidance office the attached *Student Registration* by **June 3, 2017**.

- Registration is on a first-come, first-served basis at the secondary school sites with priority given to seniors, then juniors, then sophomores, then freshmen (students from Davenport SOTA, Lawton Chiles, Union Academy, Jewett SOTA, and Jewett Middle Academy who need middle grade course recovery may register at one of the other 22 middle school sites offering summer programs).
- School bus transportation to summer credit recovery is not provided. Students may come to school on their own, with parents, or utilizing the COLTS transit bus universal access agreement. Students will need to register for the COLTS program as outlined in the Transportation Information Guide.

Important Note on Secondary Summer Course/Credit Recovery attendance policy: Middle and high school students enrolled in secondary Course/Credit Recovery may be absent from the school site up to a total of three (3) days beginning June 12, 2017. On the fourth (4th) day of absence from the program prior to successful, verified completion of the credit at level of "C" or higher, the student's participation in the 2017 Secondary Summer Course/Credit Recovery is terminated. *Please also be advised that repeated misconduct that results in disciplinary action as per the Student Code of Conduct may result in dismissal from summer school.*

We do hope that you will consider applying for our Secondary Summer Course/Credit Recovery Program. It is a unique opportunity for your student to retake an unsuccessful course and move forward in their educational journey. Should you have any further questions, please contact your home school's guidance or main office.

Thank you,

Jacqueline Byrd
Superintendent

Power Up Polk! Secondary Summer Programs
Student Registration Form (Secondary)

Student Name _____ Student ID# _____ Student Age _____

Parent/Guardian Name _____

Student Home Address _____

City/State/Zip _____

Phone Number (and Alternate/Emergency Phone #) _____

Student Home School _____

Current Grade Level _____

Method of Student Transportation (select one)

- Parent Walk Automobile City Bus

Name of Secondary Summer Course/Credit Recovery Program School Site where student will attend

School Name: _____

Requested Course: _____ **Term: Semester 1 or Semester 2**
Session 1: Mon-Thurs, June 12th – 15th **and** Mon-Thurs, June 19th -22nd from 8:00 a.m. – 1:00 p.m. each day

Requested Course: _____ **Term: Semester 1 or Semester 2**
Session 2: Mon-Thurs, June 26th – 29th **and** Mon-Thurs, July 3rd – 6th from 8:00 a.m. – 1:00 p.m. each day
(No school for students and teachers on July 4th)

Guidance Section

(To Be Completed by the School Guidance Office and entered into Google Docs)

Current Grade Level: _____

High School Students: Number of Credits Needed to Graduate (high school): _____

Middle School Students: Number of courses needed for promotion to high school: _____

Recommendation for the Secondary Summer Credit Recovery Program:

Session: _____ **Course:** _____ **Course Number:** _____ **Semester 1 / Semester 2**

Session: _____ **Course:** _____ **Course Number:** _____ **Semester 1 / Semester 2**

Important Note on Secondary Summer Credit Recovery attendance policy: Middle and high school students enrolled in Secondary Credit Recovery may be absent from the school site up to a total of three (3) days beginning June 14, 2017. On the fourth (4th) day of absence from the program prior to successful, verified completion of the credit at level of "C" or higher, the student's participation in Secondary Summer Credit Recovery 2016 is terminated.

Guidance Counselor Signature: _____ **Date:** _____

Signature of Parent: _____ **Signature of Student** _____

Signature of Principal: _____ **Date:** _____

* **Guidance enters student information into Google docs: Check box when completed**